



# NETWORK AGAINST HUMAN TRAFFICKING and SLAVERY

## Board Member Job Description | June 30, 2020

**Mission Statement:** Coordinating Iowa's solution to end human trafficking through coalition building, raising awareness, promoting education, advocating for effective prevention, intervention, rescue, and recovery services and effective legislation and public policy. To end human trafficking in Iowa in all of its forms.

### **Board Function:**

The affairs of the NAHT (Network Against Human Trafficking and Slavery) shall be managed by, and under the control and disposition of the Board of Directors. The members of the Board shall establish policies and directives governing all business, affairs, and programs of NAHT. The members of the board shall elect an Executive Committee comprised of a Chairperson, Vice-Chair, Secretary, Treasurer, Immediate Past Chair, and Committee Chairs who are governed by the provisions of the bylaws and shall have the authority and responsibility to see that Board policies and directives are followed. The Executive Committee shall have all of the powers and authority of the Board of Directors in the intervals between meetings of the Board.

### **Major NAHT Board Obligations:**

Establish policy for Iowa NAHT and for the coordinated response to Iowa's human trafficking problem: elect new Board members, monitor board finances, fundraising, monitor performance of the NAHT, provide training and awareness to the general public, advocate for effective services, and advocate for improved public policy and state/federal legislation. Approves and monitors progress on strategic plan goals as proposed by the Executive Committee.

### **NAHT Board Member Job Description:**

1. Attend all regular meetings of the Board or send a proxy (No more than three unexcused absences in a year). Board members are to inform the chair in advance of the meeting if they can not attend and said Board members will be listed as excused. Meetings are no more than once monthly and no less than nine meetings per year. Meetings are up to 1 1/2 hour Zoom or conference calls with at least one face-to-face in-person meeting annually.
2. Make a commitment and actively participate in meetings of the Board and a Subcommittee (participation in a subcommittee is encouraged but not required).
3. Participate in one hour of Board Orientation/training.
4. Attend and participate in special events such as Governor's Proclamation Signing.
5. Keep current and informed on the needs of trafficking victims in Iowa and advocate for effective and best practice services.
6. Contribute to NAHT once annually through personal contributions and/or through an organization or faith community.
7. Represent and speak for the NAHT to the region or entity you represent and to your community at large.
8. Sign a Conflict of Interest Statement and Code of Ethics.
9. Assist in recruiting qualified prospective Board members who must submit a letter of interest and résumé before a nomination is approved.